

Head Teacher: Mr Karl Newell

## Remote learning guidance for parents and carers

Dear Parent and carers,

During these ever-changing times I felt that it was important to touch base with you regarding our remote learning policy in school for all students. We have adapted to changes over the last few weeks and reflected on feedback given by students, parents and staff. Our current guidance is as follows:

If parts of a year group, but not the whole year group have been sent home to self-isolate, subject teachers should set work for all those students sent home.

## Main school (Years 7-11)

- Students will be set work on Doddle using a common proforma.
- The work set will mirror the work that is being completed by the rest of the class during that lesson, so that the students do not fall behind. This will include lesson powerpoint slides and handouts with clear instructions of what to complete by the next lesson.
- Staff will set this work at the start of the day ready for the students to complete.

## Sixth Form Only (Year 12 & 13)

- Students will be invited to the lesson via Microsoft Teams. The powerpoint presentation and lesson resources they are using in class will be adapted to take this into account.
- These lessons will be recorded so that students who may be ill/unable to attend the teams call can access the lesson at another time.

This is obviously subject to change at short notice based on any updated government guidance. If a whole year group is out of school, then a model of 50% remote, online work and 50% live lessons will be put in place. If this happens you will be sent further guidance at the time.

If you have any further questions regarding the remote learning guidance, please do not hesitate to contact me.

Kind Regards, Lynsey Macfarlane Assistant Head of Learning and Teaching.



arts colleges

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