

CROMPTON HOUSE SCHOOL

Results and post-results – GCSE



Information for students and parents

When will I receive my grades and what happens next?

GCSE results day will look a little different this year but, as always, we are here to support you every step of the way.

Results day is on **Thursday 12th August 2021**. Students can arrive at school **from 8.30am** and make their way to the Hall through the main entrance. There will be staff on hand to answer questions, provide support and also organise your enrolment into CHS Sixth Form.

Due to the summer school taking place there will be no facilities to park on-site.

CHS Sixth Form enrolment

Once you have collected your results envelope:

- *If you are happy with your choices and you have met all the entry criteria, then please head to the table labelled **fast track**.*
- *If you would like to change a subject(s) AND have the necessary APS for entry to the Sixth Form and the entry criteria for your new subject(s) please head to the Academic Tutors on the table labelled **subject changes**.*
- *Any other circumstances you must see Mr Smith, Dr Whitworth or Dr Pannell.*

If you are unable to come into school to collect your results can you please inform the exams office by emailing d.burgess@cromptonhouse.org **before results day** in order to either request that your results are emailed to you or you can nominate someone to collect them on your behalf. Please remind the person collecting results for you that they must bring ID with them to verify who they are. Remember – you will need to contact the sixth form to confirm enrolment and your subject choices if you cannot do so in person on results day.

We will provide the usual full range of personal support in school on results day and the days following results day as follows:

- Exam staff will be around to answer any questions you may have.
- Positive Steps will be available in the Atrium to advise, support and answer any questions you may have.

Appeals

Although everyone has worked hard to make sure you are issued with the correct grades there is an appeals system in place to fix any genuine errors identified after results day.

What should I do if I am thinking of appealing?

Students must read the JCQ Student and Parent guide before appealing. JCQ intend to publish this on their website www.jcq.org in time for results day.

Please note, we may not be able to offer as much advice and guidance on the likely success of an appeal this summer as we would in normal years, as we have already moderated and quality assured all the grades ourselves this year.

If you request a centre review or an awarding organisation appeal there are three possible outcomes:

- Your original grade is **lowered**, so your final grade will be lower than the original grade you received.
- Your original grade is **confirmed**, so there is no change to your grade.
- Your original grade is **raised**, so your final grade will be higher than the original grade you received.

Once a finding has been made you cannot withdraw your request for a centre review or appeal. If your grade has been lowered you will not be able to revert back to the original grade you received on results day.

Here are the two stages of the appeals process:

Stage 1: centre review

You can ask us to check whether we made:

- a procedural error – e.g. a failure to follow the process set out in the centre policy which can be found on the school website.
- an administrative error – e.g. an error in recording your grade or submitting your grade to the awarding organisation.

You must request a centre review before you can request an awarding organisation appeal. This is so the awarding organisation is certain that your grade is as the centre intended.

It is important to understand that the two reasons above are the only grounds for appealing against your grade.

Stage 2: appeal to the exam board

If you still don't think you have the correct grade after the centre review is complete you can ask us to appeal to the exam board who will review whether we:

- made an unreasonable exercise of academic judgement in the choice of evidence from which we determined your grade and/or in determination of your grade from that evidence.
- made a procedural error - or whether the awarding organisation itself made an administrative error.

At both stages of the process you will be required to send an email to d.burgess@cromptonhouse.org to request an appeal form from Mrs Burgess in the exams office. This form will also be available for you to download from the school website. We will not be able to proceed with an appeal until we have received a signed appeal form as we will need your written consent to conduct the appeal or to submit it to the exam board on your behalf. It is important to remember that **your grade can go down, up or stay the same** through either stage of the process.

Key dates and deadlines

You should submit a request for a centre review by **3 September 2021**.

Once you have received the outcome of your centre review, if you wish to request an awarding organisation appeal you should do so as soon as possible and by **17 September 2021 at the very latest**.

Summary of appeal deadlines

Stage 1: centre review

From results day to 3 September 2021	Window for students to request a centre review
From results day to 10 September	School will conduct the centre review

Stage 2: awarding organisation review

From results day to 17 September	School can submit appeals to exam boards
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Autumn exams

You will also have the opportunity to sit exams in the Autumn term (November 2021) if you wish to improve a grade you receive this summer. If you choose to sit these exams, the higher of the two grades achieved can be used for future progression. The exams will be conducted at Crompton House School even if you have moved on to another destination and the design, content and assessment of these papers will be the same as in a normal year (i.e. number and length of papers). All entry fees for these exams will be paid for by the school.

If you wish to sit these exams you must inform the exams office by emailing Mrs Burgess at d.burgess@cromptonhouse.org as soon as possible and by **1st October 2021 at the very latest**.